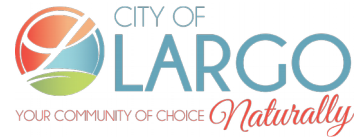




Halloween Spooktacular 2018 Trick or Treat Stop Sponsor Application



The Largo Special Events division is looking for interested businesses and organizations to participate in the annual Halloween Spooktacular. The event historically draws around 30,000 attendees.

Who: Local organizations and businesses

What: A 10x10 space for you to decorate based on a theme of your choice (the City of Largo will supply you with a single table and chair. Tents are required and must be 10x10 or smaller.)

When: October 27th, 2018 12-4pm. Set up begins at 9 am with all vehicles required to be out of the park by 11 am and ready to hand out candy by 11:45am.

Where: Largo Central Park-Trick or Treat Path

Why: To support the community and promote your business to the attendees

Business/Organization Name:		
Address:		
City:	State:	Zip:
Contact Name:		
Phone Number: ()		
Email:		
Trick or Treat Stop Theme (required):		
Special Request/Comments:		
<small>(Please check one)</small>		
Fee to Participate: _____ Free (you must provide 3,500 pieces of candy to hand out) _____ \$350 the City of Largo will provide your 3,500 pieces		

Please read the following before signing:

- Trick or Treat stop sponsors must decorate their 10x10 area with a Halloween related theme.
- Provide 3,500 pieces of wrapped candy to give away or pay \$350 for the City to provide it.
- Sponsors are permitted to give away small promotional items in addition to the required candy, however no sales are allowed. Please refrain from handing out stickers.
- To keep the long trick or treat line moving, **no raffles or games are permitted** at stops.
- Flyers and DVDs are not permitted to be distributed by Trick-or-Treat Stop Sponsors.
- Space is limited and is a first come, first serve. No exclusive rights.

- There are 7 picnic shelter locations available. To request a shelter please make a note in the comment section above and you will be notified if we are able to fulfill your request. An extra fee may be required for a shelter location.
- Vehicles may be driven into the park to unload, however they MUST be out no later than 11am and may not re-enter the park until directed by an events staff member once the event is over (after 5pm).
- Sponsors must stay until the event is over. If your group leaves early, does not show up or does not meet the requirements listed above they will not be allowed back in the future.

Some of the event information and rules have changed so please read carefully below before signing. Forms are due **NO LATER THAN SEPTEMBER 25** and space is subject to availability.

By signing this form, I agree to all of the above information and requirements that are associated with the 2018 Halloween Spooktacular event.

Organization Representative

Date

If your application is selected, we will notify you by phone, email, or mail no later than October 5th, providing we receive application by this date. If you have any questions, please feel free to call or email. Forms must be returned no later than **September 25. Submitting this form does not guarantee space.

Return form by email, fax, or mail:

City of Largo Special Events
 PO Box 296
 Largo, FL 33779

Email: specialevents@largo.com
 Fax: 727-586-7406
 Phone: 587-6740 ext 5014

Below For Event Staff Only:

Date Received:	Date Parking Info/Letter Sent:
Date of Confirmation email:	Space Number: